

## **Griffin Capital Company Business Continuity Update**

Amidst these dynamic market conditions and economic uncertainty, we want you to know that Griffin Capital is focused intently upon the prudent management of the capital your clients have entrusted with us, and upon the health and safety of our clients and business partners, investors and employees. We are closely monitoring the risks associated with the coronavirus (COVID-19) pandemic, and in response have successfully implemented contingency and redundancy plans to ensure a safe work environment while fully maintaining all business operations and staffing.

Since our founding 25 years ago, we have managed client capital as if it was our own - and we have over \$300 million of our equity invested alongside our investors, your clients. Our investment objective and focus remain unchanged: actively managed strategies investing in resilient asset classes designed to deliver income and total returns with low-to-moderate volatility and low correlation to the broader market. We believe our consistent approach has served investors well during past periods of market volatility, and we believe that will be the case when this very challenging and disruptive situation is resolved. While it is impossible to know how long these turbulent market conditions will persist, we will continue our steadfast focus on managing risk, taking advantage of investment opportunities that market conditions like this inevitably create, and maintaining an open line of communication with you.

To avoid any disruption of our ability to continue that much-needed dialog, service your needs and those of your clients, and maintain social distancing best practices, we have augmented our delivery of three alternatives to in-person office meetings: video conferencing, telephone calls, and web-based meetings for access to our portfolio management teams and regional consultants. To address any specific needs, please contact Griffin Capital Securities at **866.606.5901**.

We will continue to keep you informed as the coronavirus situation, and our response, evolves. Thank you for your continued business and partnership. You are important to us, and we hope that you, your family, and your clients remain safe and healthy.